

## Office Update and Service Continuity

March 2020

Dear Valued Clients,

The market turmoil continues as the country grapples with the COVID-19 outbreak and institutions take additional precautions and focus on business continuity plans. Like you, we are closely monitoring developments as they occur, recognizing that it is an incredibly fluid situation.

Our team continues to stand ready to help you and we hope you'll lean on us during these turbulent times. We will do everything we can to minimize any service disruption as the Coronavirus situation evolves.

At McCarthy Grittinger Financial Group we have actively taken steps to ensure the safety of our clients, our team and the continuity of our operations to serve you.

**Service and Business Continuity:** We prepare for situations like this through our robust business continuity and disaster recovery planning. Essentially, we designed our network infrastructure to be cloud-based and feature a Virtual Desktop Infrastructure (VDI), which facilitates secure and convenient remote access. This means that we are prepared to continue to provide you service with minimal impact by enabling our associates to either work from the office or work from home.

**Accessibility to your Advisor:** At this time, we are asking that only half of our team be in the office for the next two weeks, with the other half working from home. Even though our office is open, we ask that all client meetings be conducted over the phone. If you want to reach your advisor, we recommend emailing them directly and setting up a time to talk.

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Thank you for your patience and understanding. Most importantly, we hope each of you takes the time to take care of yourself and your family's health.

Again, we are monitoring the situation and will keep you informed as things progress. As always, please do not hesitate to contact your advisor with any questions you may have.

Stay safe and be well.

**Scott**

**Managing Partner**  
**McCarthy Grittinger Financial Group**